

The Interim Community Development Director stated that she would take care of that.

The City Attorney asked that the item be agendaized for the next meeting.

Councilmember Millsap noted that on page 19 Councilmember Klein's name should be added to the "AYES" motion for Item 14 at the top of the page.

Mayor Pro Tem Borrowe noted that he did not make the following statement on page 19: "Mayor Pro Tem Borrowe noted for clarity to the Commission on the drainage issue that, drainage alterations are permissible as long as they do not create a nuisance."

The City Manager stated that they would check that. (Statement was made by Councilmember Douglas.)

Councilmember Douglas noted that the City Attorney had gotten very specific about grading, mentioning that not even a teaspoon of grading operation would be allowed. Is this clear to staff what no grading means even though it is not in the minutes.

City Attorney Colantuono explained that he thought it was clear because we were following the memo that he wrote and was available to applicants. His memo was very clear.

Mayor Pro Tem Borrowe stated that on page seventeen, last paragraph, he did not understand what it meant.

City Attorney Colantuono explained that in the second line the word "approved" should be inserted after Homeowners Association has.....

Councilmember Klein offered a motion to move approval of the December 11, 2003 minutes as amended. The motion was seconded by Mayor Pro Tem Borrowe and approved as follows:

AYES: Borrowe, Carroll, Douglas, Klein and Millsap

NOES: None

ABSENT: None

CONSENT CALENDAR

10. It is recommended that Item 10.a. be acted upon by one motion of the City Council unless separate discussion and/or action are requested by a Councilmember or a member of the audience.

10.a. HEIGHTS CHRISTIAN SCHOOL PROJECT

December 2003 State's Report for Heights Christian School

RECOMMENDATION: Receive and file.

Mayor Pro Tem Borrowe asked that the item 10.a. be pulled for discussion.

Mayor Pro Tem Borrowe noted that he had recently read in the Whittier Daily News that La Habra Heights was considering moving its City Hall. There are also such comments in the Heights Christian School report. Mr. Borrowe stated that his understanding was that they were only considering relocating the Fire Department. Is moving City Hall now also on the agenda?

City Manager Hendrickson explained that the sub-committee in looking at moving the Fire Department decided the whole situation should be looked at from all angles. The question is which situation is more efficient.

The Mayor Pro Tem asked when the Council could expect a report on the findings.

Mr. Hendrickson answered that he was hoping to present a report to the City Council in the first part of February.

Mr. Borrowe asked if this report would include the cost to do these studies to date.

Mr. Hendrickson answered in the affirmative.

Councilmember Klein offered a motion to receive and file. The motion was seconded by Councilmember Millsap and was approved as follows:

AYES: Borrowe, Carroll, Douglas, Klein and Millsap

NOES: None

ABSENT: None

OLD BUSINESS

11. **“THE PARK” KITCHEN PROJECT – AUTHORIZATION TO RECEIVE FORMAL BIDS AND AWARD CONTRACT TO THE LOWEST RESPONSIBLE BIDDER.**

Request for authorization to proceed with the bidding process for plans and specifications pertaining to the kitchen project at “The Park” and authorization to award contract to the lowest responsible bidder.

RECOMMENDATION: Authorization to bid and award contract.

Senior Management Analyst Orchanian stated that she had presented a staff report to the Council. Since then she has sent a memo by e-mail to replace the staff report and give further information to the Council on what staff has decided to do with this project. She